



Lawton First Assembly (“Church”) Facility Use Request and Agreement Form

Applying Party

Name of Individual or Organization _____

Please state whether you are a:

Church Member Church-Sponsored Ministry Non-Member Non-Church Group

Address _____

City _____ State _____ Zip _____

Phone Number: _____

Email Address: _____

Requests by Non-Members or Non-Church Groups

Please list the organization’s website, if any _____

Please list the names of the organization’s officers and directors:

Regardless of type of user, please describe which Church Facility you are requesting to use and the purpose for which you intend to use the Facility:

Request Details

Date Requested _____

If you are requesting use of the Church's Facility for a wedding and/or wedding reception, please list the names and contact information of the bride and groom.

Bride: _____

Groom: _____

Please list the name, contact information, and religious affiliation of the person officiating the wedding:

Affirmation

I affirm that:

1. I understand that the Church does not allow its Facility to be used in a way that contradicts its Statement of Faith or by persons or groups who, in the sole opinion of the Church, actively advance or advocate beliefs or practices that contradict the Church's faith or moral teachings.
2. To the best of my knowledge the purpose for which I am requesting use of Church Facility will not contradict the Church's Statement of Faith, and I commit to promptly disclose any potential conflict of which I am aware or become aware to Church staff.
3. I am not aware of any beliefs that are professed by me or the organization I represent and which is requesting use of the Church's Facility that contradicts the beliefs of the Church. I agree to promptly disclose any potential conflicts in beliefs to Church staff.
4. I understand that the Church does not allow its Facility to be generally available to the public, and that my use of the Facility is subject to the Executive Pastoral Staff's approval, which is conditioned in part on my/our agreement to the requirements in the Church's "Facility Use Policy," a copy of which I have read and understand.

5. I understand that I will be responsible for any damages to the Church Facility resulting from this proposed use of Facility.
6. The Church believes, and I/we agree, that disputes arising under the use of the Church's Facility are to be worked out between parties with mediation and arbitration before any litigation.
7. Any fee for using the Church's Facility is documented by a fee agreement and is incorporated into this request.

(Include fee agreement in the space below.)

Signature

Date

Printed Name of Responsible Party